

SCOTTISH BORDERS COUNCIL CHAMBERS INSTITUTION TRUST

MINUTE of Meeting of the CHAMBERS
INSTITUTION TRUST held in Via Microsoft
Teams on Wednesday, 15th December,
2021 at 4.00 pm

Present:- Councillors S. Bell (Chairman) H. Anderson, S. Haslam, E. Small , R. Tatler

Apologies:- Councillors K. Chapman

In Attendance:- Chief Legal Officer, Solicitor (G. Sellar), Pensions and Investments Manager,
Projects Manager (S Renwick), Estates Surveyor (T. Hill), Localities
Development Co-ordinator (K. Harrow), Democratic Services Team Leader, J.
Hogg (Live Borders)

1. **MINUTE**

There had been circulated copies of the Minute of the meeting held on 17 November 2021.

DECISION

AGREED to approve the Minutes.

2. **COUNCIL DECISION ON TRUST MEMBERSHIP**

There had been circulated copies of an extract from the Minute of Scottish Borders Council held on 25 November 2021 regarding the decision to leave the membership of the Trust unchanged and asking the Trustees to consider how best to engage with stakeholders in Peeblesshire. Members discussed the setting up of a stakeholder group similar to that which was in place for the Memorial Hall in Innerleithen and agreed that Keith Bellville, Chairman of the Group be invited to the next meeting of the Trust to advise how the Group operated. Councillor Tatler undertook to invite Mr Bellville to the next meeting and to work with Mr Harrow to draft a suggested role and responsibilities for the Group.

DECISION

AGREED that Councillor Tatler invite Mr Bellville to the next meeting and to work with Mr Harrow to draft a suggested role and responsibilities for the Group.

3. **FORMAT OF FUTURE MEETINGS**

Members discussed the frequency and format of future meetings. It was proposed that the Trust meet monthly until March. Finance and property matters would be reported on quarterly with the next report in February although matters arising could be brought to any meeting. The Chairman welcomed Jane Hogg from Live Borders to the meeting and hoped that she would be able to attend on a regular basis. There was also a suggestion that future meetings could include an open forum for members of the public to raise matters. It was agreed that this be considered further at the next meeting.

DECISION

AGREED that:-

- (a) **monthly meetings be held until March 2021;**
- (b) **finance and property matters be reported quarterly commencing in February; and**
- (c) **consideration of introducing an open forum be discussed at the next meeting of the Trust.**

4. **CONSULTATION PROCESS**

With reference to paragraph 4 of the Minute of 17 November 2021, there had been circulated copies of the outcome of the previous consultation carried out in 2015/16. There had been a high level of engagement and Mr Harrow provided a summary of the points made. It was noted that things had changed since then and the new consultation would need to cover both the strategic and operational use of the building.

**DECISION
NOTED.**

5. **DATES OF FUTURE MEETINGS**

Dates for early 2022 were proposed.

**DECISION
AGREED that meetings be held on:-**

- **19 January 2022**
- **16 February 2022**
- **16 March 2022**

6. **URGENT BUSINESS**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency to make an early decision.

7. **FUNDING OPPORTUNITIES**

- 7.1 Steven Renwick advised that bids were being considered for submission in respect of the UK levelling up fund and there was an opportunity for Scottish Borders Council to submit a bid for a phase of the works to the Chambers Institute. He suggested that Page & Park be requested to make refinements to the original proposals. Karen Nugent from Page & Park was present at the meeting and agreed that they would be happy to undertake this work. She commented on the changes since the first project had been drawn up and advised that they would build on previous work to develop a stronger project which would bring a wider community benefit. In response to a suggestion by the Chairman, Councillor Haslam confirmed that she had already been in touch with David Mundell, MP regarding this funding. Mr Renwick confirmed he would report back to the Trust in February to provide an update on what works might be included. It was noted that there was no timescale yet for the submission of bids.
- 7.2 Tricia Hill advised that she had had a discussion with Graeme Johnstone regarding the possible use of Place Making funding to open up the suspended ceiling and carry out some painting works in the Burgh Hall. The Chairman clarified that the works would form 2 parts, namely the removal of the suspended ceiling and decoration to match the ceiling to the remainder of the hall. Karen Nugent suggested that the removal of the suspended ceiling would allow an opportunity to improve the performance of the building and insulation could be added before redecoration. Jane Hogg commented on Live Borders ambition to include new technology to future proof the use of the hall. Ms Hill advised that she would assist Graeme Johnstone in taking the project forward and would report back at the next meeting.

DECISION

AGREED that:

- (a) Mr Renwick work with Page and Park to refresh the plans and report back to the Trust at their meeting in February regarding what might be included in a bid for Levelling-Up funding; and
- (b) Ms Hill provide an update on the bid for Place Making funding at the next meeting.

8. PRIVATE BUSINESS

DECISION

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

9. PRIVATE MINUTE

Members approved the Minute of the meeting held on 6 October 2021.

10. CONSULTATION PROCESS

Members discussed possible proposals for carrying out a new consultation on the proposals for the Chambers Institution.

The meeting concluded at 5.30 pm